

84 SPRINGVALE ROAD, SPRINGVALE VICTORIA 3171

## **CLINIC OPENING HOURS**

Monday To Friday

9am – 5pm

Weekends & Public Holidays
9am to 1pm

### **OUR TEAM**

#### Male Doctors

Dr. Muhammad Shahbaz

### **Female Doctors**

Dr. Jabeen Syeda Dr. Shiamala Nadesan

## **Practice Manager:**

Mrs. Dyllis Williamson

### **Practice Nurses**

Ms. Kandis Carey Ms. Donny Ooursilal

### **Practice Services**

- General Family Medicine
- Chronic Disease Management
- Cervical Screening
- Preventative Medicine
- Pain Management
- Acupuncture
- Taxi License
- Work cover & TAC
- Online claiming for Overseas Patients

### **APPOINTMENTS**

Please phone the practice for an appointment. Emergencies will always be given priority.

### Longer consultations

Longer consultations are available: please advise the reception staff if you require extra time.

### Walk-in appointments

Walk-ins will be allocated the first available consultation, and will usually be required to wait.

## After hours and emergency care

Outside our Clinic Hours please contact our After Hours Service on 137425

#### **Home visits**

Home visits are available for regular patients whose conditions prevent them from attending the surgery

## Fees and billing arrangements

Patients with a valid Medicare card will be bulkbilled. Patients without a valid Medicare card – Fees are payable at the time of consultation.

# FOR APPOINTMENTS PHONE 9547 9449

Or book online <a href="https://www.springvalefmp.com.au">https://www.springvalefmp.com.au</a>



## 84 SPRINGVALE ROAD, SPRINGVALE VICTORIA 3171

## Communication / telephone policy

If you require to speak to the doctor. Staff will take your details, and will only interrupt a consultation if the problem is urgent.

## Management of patient health information

Our practice is committed to maintaining the confidentiality of your health information. For more details, please ask to see our Privacy Policy

### **Patient rights**

Advise patients that they have the right, and are encouraged, to participate in decision about their healthcare.

### **Test results**

If you have been referred for a test, please ensure you contact us for the result within two to three days. Results will not be provided over the telephone.

### Reminder system

Our practice is committed to preventative healthcare. You have the option of registering to receive healthcare reminders that are appropriate to your care

## Referrals and engaging with other services

Our practice regularly engages with local health services, such as specialists, allied health and hospitals. If required, your GP will provide sufficient information (a referral letter) to plan and facilitate optimal patient care.

### Patients who require communication services

Patients who require communication assistance are asked to let the reception staff know when making the appointment.

### **Patient feedback**

Please speak to a member of the clinical team, or the Practice Manager, if you have suggestions, or are unhappy with the service you have received. Alternatively, you can contact the Health Commissioner on 1300 582 113 between 9am and 5pm, Monday to Friday.

## **FOR APPOINTMENTS PHONE 9547 9449**